

THE ROLE



Junior School Year Leader

Position Title	Junior School Year Leader
Level	Level 1 Leadership
Commencement Date	Term 1 2027
Hours	Permanent Full-time

Thomas Hassall Anglican College is a vibrant P-12 independent College located with close access to the M5 and M7 in the growing southwest of Sydney. We are committed to challenging our students to look beyond boundaries and to use their gifts and talents to make a difference in the world. We are guided by our vision – Growing and Nurturing Excellence in Learning, Wisdom and Service.

The College is seeking to employ a skilled and passionate Junior School educator to join our collaborative and professional team of educators. The successful applicant will be able to take responsibility for innovative teaching and learning practice within a designated grade and support the strategic plan of the College.

The position of Year Leader is an excellent opportunity for experienced teachers and emerging leaders who are keen to inspire a small team and oversee 4-5 classes in an individual year group. Year Leaders can be allocated to teach and lead in any grade in Junior school under the direction of the Head of Junior School.

Key Selection Criteria

the successful applicant for the above position must be able to provide evidence to support the following criteria:

- Strong personal Christian faith and be a regular and practising member of a Bible-based Christian Church.
- A role model as an exceptional classroom teacher who is able to support the grade team in teaching and learning practice and oversee the wellbeing of students on the grade.
- Ability to coach and mentor staff to achieve professional goals.
- Evidence of leadership in educational innovation and development of curriculum and assessment.
- Ability to build and lead effective teams in Junior School year groups and work collaboratively as part of the Junior School leadership team.
- Strong organisational and time management skills with an ability to prioritise tasks and meet prescribed deadlines.

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Qualifications

- Appropriate teaching qualifications and NESA accreditation
- Experienced Teacher Accreditation (ISTAA) is an advantage

Applications should include:

- Cover application letter
- Completion of Employment Application form available on the College website - This should include the names, addresses and phone numbers of three confidential referees. One of these needs to be from a Christian Minister.
- Resume outlining teaching, leadership and other experience relevant to the position
- Written response addressing the Key Selection Criteria in a maximum of 2 pages
- Valid NSW Working with Children details (WWCC)

Thomas Hassall Anglican College is dedicated to maintaining a child-safe environment and is committed to the safety, welfare and wellbeing of all children and young people entrusted to our care. Our Child Safe Program includes A Child Safe Policy developed in alignment with the Child Safe Standards, background screening and reference checks. We have a zero-tolerance for child abuse and are committed to doing what we can to keep students safe from harm.

To apply, please complete an [Application Form](#) or visit our [website](#) for more information.

CLOSING DATE FOR APPLICATIONS: Friday 24 July 2026

**Please note applicants will be considered for interview upon receipt of application.
Appointments may be decided before the closing date.**

Any enquiries, please contact employment@thac.nsw.edu.au.

ROLE DESCRIPTION



Junior School - Year Leader

Primary Purpose:

The Year Leader will work with Junior Staff to lead the Strategic Plan related to improvement of their relevant grade program in the Junior School. Year Leaders are able to be allocated to and lead any grade in Junior School under the direction of the Head of Junior School.

Accountable to:

The Principal through the Deputy Principal/Head of Junior School

Directly reports to:

P-2 or 3-6 Coordinator

Relates to:

1. Director of Teaching and Learning - Junior School
2. Director of Operations and Welfare - Junior School
3. P-2 and 3-6 Coordinators
4. Teaching Staff

The following staff report directly to the Year Leader:

- Teaching staff of the relevant year group grade

Major Responsibilities

The Year Leader is responsible to the Principal through the Deputy Principal/Head of Junior School for:

- Building and maintaining trusting, collaborative teams with a culture amongst staff and students that follows the College guiding principles 'Learn to Live, Live to Serve and Honour Christ'.
- Respecting the leadership of their Coordinator. Completing tasks given by Coordinators and keeping them up to date on important grade issues in areas such as teaching, student welfare, staff and events. Year Leaders actively seek advice from their Coordinator as matters arise and follow their directions.
- The general welfare and discipline of the students in their grade, monitoring students and supporting staff to create safe classroom environments. Taking discipline matters to the Coordinator when required.
- Overseeing the activities planned for the grade and coordinate the grade effectively.
- Be a Leader of Learning as a core responsibility, ensuring quality learning is occurring on their grade. This includes implementing innovations and improvements to programs that comply with NESA guidelines. Year Leaders complete program checks including structures to record teachers' reflections and evaluations of teaching and learning activities and updating these units of work for the following year.

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- Overseeing the assessment and reporting practices for the grade including liaison and interviews with parents as the Year Leader.
- Assisting the teachers of the grade to identify students with various learning needs (both enrichment and support) and facilitating the development of differentiated strategies to meet those needs.
- Implementing an appropriate induction program for new teachers of the grade, helping them to develop programs, observing some of their lessons and monitoring their progress.
- Monitor and develop Christian educational programs and culture on their grade.
- Other activities as the Principal or Deputy Principal/Head of Junior School may require.

Other Professional Requirements

- Have a working knowledge of teachers' professional duties, standards and duty of care.
- Operate at all times within the stated policies and practices of the College including dressing in a professional manner.
- Contribute to the corporate life of the College through effective participation in meetings and management systems necessary to coordinate the management of the College.
- Take responsibility for professional development and duties in relation to Colleges policies and practices.
- Perform any duties as required by the Principal or her nominees from time to time.

Duties

- The normal duties of teachers may include, playground duties, sports duties, attending school camps, retreats, excursions, parent/teacher and staff meetings, administration and assembly duties, pastoral care duties, school designated professional development training and/or meetings, and the usual extra-curricular activities and, in relation to Teachers appointed to residential positions, the usual residential duties.
(Source: 13.3 - the Independent School NSW Standards Model (Teachers) Multi-Enterprise Workplace Agreement 2017)

The Year Leader is expected to be present at:

- all mandatory College events,
- all mandatory professional development activities
- all formal parent-teacher interview evenings
- designated information evenings
- designated playground duties, sports duties, assemblies, excursions, allocated committees and camps

This role description is underpinned by the College Policies, Procedures and Guidelines